

Chelmsford County High School for Girls

**Notice of a meeting of the Management Committee
to be held via Zoom at 8.00am on Friday 4th December 2020**

(to be followed directly by the CCHS Cap Dev Ltd AGM - tbc)

AGENDA

1. **Apologies for Absence**
2. **Declaration of Interests** – to declare any business interests or conflicts of interest additional to the Annual Register, or the receipt of gifts or hospitality
3. **Minutes of the Last Meeting** - to approve the minutes of the meeting held on 30th September 2020
(*attached*)
4. **Matters Arising** – to discuss any matters arising and not covered as a separate item below
4.1 – Item 12, Para 23c – Impact of teachers’ pay increase (*attached*)
5. **Chair’s Action** – to report any actions/approvals taken since the last meeting
6. **Headteacher Update** – to receive verbal update on general schooling situation
7. **Data** - to receive data on CAT score /GCSE result correlation (*attached*) and TA1 performance data for Years 11 & 13 (*attached x2*)
8. **Year 7 Comparison Data** - to receive entrance test/CAT comparison data (*attached*)
9. **Company Accounts for the year ending 31st August 2020**
9.1 - To approve consolidated accounts (*attached*) NB - Wording changes post Finance Committee meeting to: Reserves Policy Page 10 and Description of Designated Funds Page 42
9.2 - To receive auditor’s Management letter and letters of representation (*attached x2*)
9.3 – To receive auditor’s systems report (*attached*)
10. **SSEF Project & Campus Development** – to receive update (*attached*)
11. **Governors’ Conference – Saturday 23rd January 2021** – to discuss
12. **Governing Body Matters** – to receive update on Parent Governor election (*attached*)
13. **Compliments & Complaints** – to receive a verbal update on correspondence received by the School since the last meeting
14. **Any Other Business**
15. **Next Meeting** - to agree Friday 5th March 2020 at 8.00am as the date of the next meeting

Part B - Confidential Items

(The documents for Items 15 & 16 will not be put on the Portal but will be sent separately by email)

16. **Leadership Pay Scale** – to approve the CCHS Leadership Pay Scale 2020 (*attached*)
17. **SLT Performance Review 2019-20** – to receive reviews and approve annual pay increases
(*attached x5*)